

ZANZIBAR REVENUE BOARD



PUBLIC FINANCIAL MANAGEMENT REFORM PROGRAMME (PFMRP)

TENDER NO. ZRB/QCBS/C/03/2015/16

FOR

AUTOMATION OF NON REVENUE COLLECTION FUNCTIONS OF ZANZIBAR REVENUE BOARD (ZRB)

REQUEST FOR EXPRESSION OF INTEREST

1. The Government of the United Republic of Tanzania has received funds from donors under Basket Funds arrangement toward the cost of Public Financial Management Reform Programme (PFMRP) Phase IV and intends to apply part of the proceeds for eligible payments under the contract for **Automation of Non Revenue Collection Functions of Zanzibar Revenue Board**.
2. The overall Scope of assignment will involves conducting of a baseline study of the existing manual operations "As is" and "As to be", Supply, install and implement a customized ERP Solution as per the ZRB Requirements and Testing, User Training, and Commissioning of the system
3. The Zanzibar Revenue Board (ZRB), on behalf of the Revolutionary Government of Zanzibar, now invites eligible consulting firms to express interest in providing the above-mentioned services. Interested consulting firms must provide information indicating that they are qualified to perform the services (description of similar assignments, experience of working in similar conditions, availability of appropriate skills among staff and other relevant information of the firm). Consultants may associate to enhance their qualifications
4. Consultants will be selected in accordance with the Zanzibar Public Procurement and Disposal of Public Assets Act No.9 of 2005 (Goods, Works, and Consultant Service by Tender) and its Regulations of 2006 (Selection and Employment of Consultants based on Quality and Cost Based Selection i.e. QCBS). In assessing the submissions,

consideration will be given to the technical competence of the consultants, the qualification, and experience of key staff to be proposed for the assignment, experience in similar projects and the capacity to undertake the assignment

5. Interested consultants may obtain further information at the address below from 08:00-15:00 hrs, Monday through Friday.
6. This is not a request for proposals. After a review of expression of interests, only the best-qualified consultants will be invited to submit the technical and financial proposals. The consultancy will be for a period of **four (4) months** and is expected to commence on **June, 2016**.
7. Any request for clarification with regard to this assignment shall be addressed to the undersigned. The Client shall respond to clarifications received not less than one week before the deadline for submission.
8. Expression of Interest in one (1) original and three (3) copies must be delivered to the address below at or before 10:00hrs **Tuesday 12th April, 2016** and marked "**AUTOMATION OF NON REVENUE COLLECTION FUNCTIONS OF ZANZIBAR REVENUE BOARD (ZRB)**"
9. The Expression of Interest (EOI) will be opened immediately after deadline for submission in Public and in the presence of Consultants' representative who choose to attend in the opening at the Conference Room, 4th Floor of the Zanzibar Revenue Board Building- Mazizini- Zanzibar.
10. Late Expressions of Interest shall not be accepted for evaluation irrespective of the circumstances

**SECRETARY
TENDER BOARD
ZANZIBAR REVENUE BOARD
P. O, BOX 2072, 2ND FLOOR, ROOM NO: 207
MAZIZINI- ZANZIBAR**