



THE REVOLUTIONARY GOVERNMENT OF ZANZIBAR
MINISTRY OF FINANCE AND PLANNING

REQUEST FOR EXPRESSION OF INTEREST
TENDER NO. SMZ/PFMRP/FOI/C/OQ/2019.2020/02

**DEVELOPING M&E FRAMEWORK GUIDELINES AND SETTING KPIs FOR
DONOR FUNDED PROJECTS TO MDAs AND LGAs.**

COUNTRY: TANZANIA

NAME OF PROJECT: PUBLIC FINANCIAL MANAGEMENT REFORM
PROGRAMME.

ASSIGNMENT TITLE: CONSULTANCY SERVICES TO DEVELOPING M&E
FRAMEWORK GUIDELINES AND SETTING KPIs FOR
DONOR FUNDED PROJECTS TO MDAs AND LGAs.

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1. The Revolutionary Government of Zanzibar has received funds from several donors under Basket Funds arrangements towards the cost for implementation of PFMRPV, and it intends to apply part of the proceeds of the funds for eligible payments under the contract for **CONSULTANCY SERVICES TO DEVELOPING M&E FRAMEWORK GUIDELINES AND SETTING KPIs FOR DONOR FUNDED PROJECTS TO MDAs AND LGAs**. Ministry of Finance and Planning Zanzibar. It is expected that the Individual consultant will be engaged to undertake the assignment for forty five (45) days.
2. The consulting services (the services) include but not limited to; reviewing organizational capacity of sampled grantee organizations, and aligns the donor-funded project's reporting system with national requirement – aligned with MKUZA III. Thereafter develop / design a step by step guideline for establishing core functions for Division of M and E in the Department of External Finance by collecting, collating, analyzing and disseminating information to MoFP as well as stakeholders who implement donor funded projects in Zanzibar.

3. The Ministry of Finance and Planning now invites eligible individual consultant to indicate their interests in providing the services. Interested consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services. (The consultant must be able to demonstrate experience in systematic verification, synthesis and analysis of both quantitative and qualitative data, preferably in a grant making context, the Consultant must be a holder of at least first degree in business Administration, finance, economics or related field with a minimum of three working experience in the same field and who has undertaken at least two similar assignments, The successful candidate for the assignment must also demonstrate knowledge and experience in monitoring and evaluating regional projects in Zanzibar, Tanzania and Africa as a whole, The consultant should have a proven ability of producing a comprehensive but ease to understand and use guidelines.
4. A consultant will be selected in accordance with the procedures set out in the Public Procurement and Disposal of Public Assets Act No. 11 of 2016.
5. Further information can be obtained at the address below during office hours from 08:00 to 15:00 hours local time, from Mondays to Fridays inclusive, except on public holidays.
6. Expressions of Interest must be delivered in a written form to the address below (in person, or by mail, or by email) by **18th February, 2020 at 10:00 hours** and addressed to **Project Coordinator, Public Finance Management Reform Program (PFMRP V), Ministry of Finance and Planning, P.O. Box 1154, Zanzibar** and clearly marked **“CONSULTANCY SERVICES TO DEVELOPING M&E FRAMEWORK GUIDELINES AND SETTING KPIs FOR DONOR FUNDED PROJECTS TO MDAs AND LGAs.**

Attn: Project Coordinator PFMRP V,

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